

Here is a small list of helpful hints in cleaning your apartment so that you are able to receive your security deposit in full.

We will require that your apartment is thoroughly cleaned, and suitable for re-renting. If this is done, and all furnishings are intact and without damage, you may expect most or all of your deposit returned to you.

As far as cleaning supplies are concerned, we would recommend the following:

- *SOS Pads*
- *Soft Scrub*
- Window cleaner
- *409 Cleaner*
- bleach
- *TSP* (available in hardware stores)
- *Oven Off*

Areas to check:

• Stove and Oven

Most of the stoves and ovens can be completely dismantled. Use *Oven-Off* the night before, preferably while the oven is still warm. If you let it sit overnight, the cleaning will be much easier. (Remember *Oven-Off* leaves a white film when it dries, so be sure wipe it down subsequent to scrubbing) Wiping the oven out with vinegar after it has been cleaned will help. Also, lift up the stove top area and clean around the burners. Remember to clean the stove hood and fan, and be sure to include the screen underneath.

• Refrigerator

Defrost and clean thoroughly with water and a mild cleanser. Remember to clean behind and under the refrigerator, the grill area and on top. Do not use any sharp objects to remove ice in the freezer.

• Bathrooms

Scrub all fixtures with cleansers. Scouring pads are best for shower doors and tile sidings. Be sure to clean the sliding door tracks, toilet, medicine cabinet, and mirrors.

• Floors

Sweep and mop floors with an appropriate cleaner. The use of a non-abrasive scouring pad such as a sponge may be necessary. *409 Cleaner* will help with any tough dirt.

• Walls

Dirt and smudge marks must be removed from the walls, doors, light switch plates, and surrounding areas. Use a *TSP* or bleach solution with clean water and rinse with a clean damp rag.

• Carpets

In all cases, carpets must be well vacuumed. Before vacuuming, sweep carefully around the edges of the carpet, adjacent to the wall and up stairways to clear the dirt the vacuum cannot reach.

• Windows

Windows need to be cleaned inside and out with window cleaner. Patio doors should be cleaned as well as screens. Mold on windows and patio doors can be removed with a cloth soaked in diluted bleach. Also clean track and sill areas.

• Patios

Patios and balconies should be free of all personal belongings and trash and should be swept clean. Any hauling **WILL BE CHARGED** to the residents.

• Furniture

Furniture needs to be arranged in its original position. Beds need to be reassembled including bed frames. To avoid charges, all lofts must be removed.

• Don't forget....

...the fans in both the bathroom and kitchen. Check and wipe both inside and outside of all drawers and cupboards.